

3 & 6 Month Practical Filmmaking Application Form

Please download this form, fill in, sign and return a scanned copy to admissions@handsonmalta.com or send it by registered airmail, to: **HandsOn Malta, 5A, St Henry Street, Sliema - SLM1321, Malta - Europe.**

This form confirms my booking, to the HandsOn Malta School of Filmmakers for the following Practical Filmmaking Course:

3 Month Practical Filmmaking Course Start Date: ____/____/____ Course Fee: € _____

6 Month Practical Filmmaking Course Start Date: ____/____/____ Course Fee: € _____

Section 1 - Personal details

Title: _____ Name: _____ Surname: _____

Date of Birth: ____/____/____

Gender: Male Female

Nationality: _____ Passport Number: _____

Country of residence: _____

Mailing Address:

E-mail address: _____ Mobile Number: _____

EMERGENCY

Contact Name: _____ Contact Surname: _____

Relationship to you: _____

TELL US HOW YOU HEARD ABOUT THE SCHOOL:

Search Engine

Social Media

Advertisement

Educational Fair/Event

Your School/College

Word of Mouth/Recommendation

Section 2 - Health

Please advise us of any allergies, disabilities, medical conditions, learning difficulties or special requirements you need. Also kindly detail any medication you will be required to bring on site. Failure to declare at this stage a medical condition that might impact upon your ability to progress through the programme may result in your exclusion from the course and the school will not hold itself liable.

Section 3 – General Skills Questions

How would you rate your computer skills from 1 to 5? (Stating use of social media & day to day applications).

Do you have any previous experience in your chosen subject area?

What is your motivation for taking this course?

What is your long-term goal (if known)?

Section 4 – Declaration

PLEASE READ A FULL LIST OF OUR TERMS & CONDITIONS (Section 5 below) BEFORE SIGNING

I confirm my acceptance of the HandsOn Malta School of Filmmakers' Terms & Conditions and have read and understood, the list of Inclusions and Exclusions.

Signed:  _____

Date: ____/____/____

This is an application form only and payment, must be effected (including Admin Fee of €100 and Refundable Equipment Deposit Fee of €500) for your course to be confirmed. For payment details & queries, you will need to contact denise@handsonmalta.com, however we will contact you once we receive this application form.

Non-EU applicants are required to send a full photocopy of their passport, including the front cover together with your student visa.

Section 5 – Terms & Conditions

1. INTRODUCTION

HandsOn Malta (herein after referred to as “we”, “us”, or “School”) provide film education courses. Our registered office is HandsOn Malta at Warphy Artistic Services Ltd, 5A, St. Henry Street, Sliema – SLM1321 Malta - Europe. Our company number is C1234567 and you can contact us on info@handsonmalta.com, on our office number +356 27569627, mobile number +356 777 136 49 or by using our contact us form, provided on our website www.handsonmalta.com

We reserve the right to modify these terms and conditions without notice and our latest terms and conditions can be found on our website. Course content & information about the courses, including prices, are subject to change without notice.

Sending this application form signifies your agreement to these terms and conditions and is a binding contract between you and us.

Personal information collected is for the School’s purposes only and NO information is given out to third parties.

2. COURSE BOOKING AND PAYMENT TERMS

- If you are a student from outside the European Union & Schengen Area, you must undertake to ensure that you have the appropriate visa, which grants you permission to study in Malta. Students are required by Maltese law, to pay their courses in full and in advance, to apply for their VISAS. This includes the Admin fee of €100 and the Refundable Equipment Deposit Fee of €500. Please note that usually, 6 weeks are required for VISA processing by the embassy or consulate.
- If you are a student from within the EU & Schengen Area, a deposit fee of 30% is accepted on booking together with the Admin Fee of €100, with the remaining 70% and the Refundable Equipment Deposit Fee of €500, to be settled on your course start date.

Payment is deemed to have happened when we have received cleared funds.

We review our pricing annually and any changes will be published & updated immediately. Course prices are inclusive of value added tax however, any bank charges incurred by your preferred method of payment, will be invoiced accordingly.

3. CANCELLATION POLICIES

We reserve the right to cancel any course, at any time, up to and including the start date of the course. Should this be the case, we will try our best to give you at least, a 14 day notice, as well as the options to either assign for the same course in a future date, or a full refund of your full fee or the deposit paid, as the case might be.

You may cancel your place and ask for a refund of either your deposit or the full amount, less administrative fees and any other external costs incurred, as long as the cancellation is received in writing at least 30 days before the first day of the course. If you cancel your place 29 days or less, before the start of the course date, then the 30% deposit or the full payment will be lost.

Further you confirm that you consider this to be an appropriate assessment of our loss, including for the avoidance of doubt, lost revenue and lost profit.

Where there are exceptional circumstances these will be dealt with entirely at the school's discretion on a case-by-case basis.

For students requiring a visa to study in Malta and who have paid their course in full, should their visa application, which was made in good faith, be unsuccessful, we will refund the full amount paid, less any external & administrative fees incurred. For the refund the student must present the official document from the embassy or consulate, together with a copy of their visa application, at least 14 days prior to the course start date.

Any applicant found to have made a fraudulent application, including failure to disclose information that may be relevant to their application will not be given a refund.

4. INTELLECTUAL PROPERTY

All course material, products and services including those developed during the duration of the course, remain the property of HandsOn Malta. The student can retain all intellectual property developed during the course and grants the School, a lifetime royalty free license, to use for marketing, internal and educational use, together with any photos or videos of the student, taken during school hours or on school productions.

6. SCHOOL RULES

Students must maintain an attendance record of at least 80%. Failure to do so may result in expulsion from the school with no refund of fees. Exceptional circumstances will be dealt with at the school's discretion.

The School supplies students with available equipment for their film shoots. In the event that any equipment is damaged or lost during the shoot, the student will be liable for the costs of repair or replacement. It is to the School's discretion to decide whether the damaged equipment is to be repaired or replaced.

Any other resources required for the production of your film or documentary has to be sourced by the student, however the school will give you guidance and hand holding on how to get sponsors. These include props, set design, actors/extras, hair & makeup ... etc.

7. EQUAL OPPORTUNITIES

The School, operates an equal opportunities policy. All students are assessed as individuals and have equal opportunities to join the school. Our selection process is to look for potentially creative individuals, dynamic and willing to learn the industry, whatever their background, ethnicity, origin, age, gender, class, sexual orientation, disability, religious or political beliefs.